

**VHCA BOARD OF DIRECTORS MEETING MINUTES**  
**Saturday, November 19, 2016 AT 14-5049 WAI'OPAE ROAD**

**BOARD MEMBERS PRESENT:** G. Banks (Vice President), J. Anderson (Treasurer), L.Gilmore, (Secretary) and V. Mark

**PUBLIC:** J. Lehner, H. Phillips, M. Phillips, E. O'Hara, B. Judd, J. Riley, B. Parecki, R. Custer, J. Allen and L. Allen

**CALL TO ORDER:** at 9:05 am by G. Banks

**MINUTES** of the 9/16/16 were read aloud by L. Gilmore and no changes were suggested. The minutes were approved unanimously. (G.Banks moved for approval, V.Mark 2<sup>nd</sup> d).

**TREASURER'S REPORT:**

The checking account balance as of September 30, 2016 is	\$208,391.57	
House Lots	\$143,323.13	
Farm Lots	\$4,042.85	
Waterfront Donations:	\$54,775.93	
Mailboxes:	\$7,249.66	
Accounts Receivable:	\$81,423.86	
Unpaid Liened Accounts	\$62,181.16	(20)
Waterfront Donations Deposited	\$92,884.71	
Property Transfers this Year		11

**ROADS:**

**HOUSE LOTS:** #1 H. Phillips reported the updating of signs in House lots (regarding tide pool visitors and the towing sign on Kaheka).

#2 H. Phillips also updated us on the progress made with the clean up of the Kaheka stub out. R. Edwards towed out 2 full dump truck loads of green waste (branches, stumps, etc.) to the green waste site identified by J. Anderson. There is still substantial green waste that has accumulated on private property on adjacent lots. An informative discussion followed. H. Phillips mentioned that Edwards' services were \$175 an hour and included a truck, tractor, and 2 employees. G. Banks made a motion that there be a one time clean up of remaining green waste that has accumulated on properties adjacent to the Kaheka stubout. This green waste is related to past hurricane/storm damage. Work will not begin until the affected property owners provide VHCA with written approval for this work, waiving VHCA of all related liability. The cost of this work is not to exceed \$500. This motion was seconded by V. Mark and passed unanimously. H. Phillips volunteered to organize this clean up effort once the written approval is obtained.

#3 Thanks to J. Lehner for organizing a committee to address the problem of visitors' cars parking too far into the roadway (Kapoho Kai). H. Phillips reported on the improvements to the parking area on Kapoho Kai. Acting with prior approval, the committee decided to remove some trees and bring in cinder to improve the parking area and increase safety. Discussion followed about extension of the parking area, speed limit signage on Kapoho Kai, and participation in subcommittee meetings.

**ROADS:**

**FARM LOTS:** As there was no one to give a report from Farm Lots, G. Banks suggested we postpone discussion until the next meeting.

**WATERFRONT COMMITTEE:** M. Phillips mentioned a discussion she had with a tenant in Vacationland that wanted a laminated sheet with information relevant to the preservation and health of the tide pools (affects of sunscreen, not walking on the coral, etc.) that would be available for use by individual owners of vacation rentals.

**OLD BUSINESS:**

**WAI'OPAE ROAD REPAIR:** J. Lehner reported that the Department of Health, Water Quality has accepted VHCA's correction and are now in the public notice stage of publishing our permit request in the newspaper for 30 days. By the next VHCA meeting J. Lehner and M. Lewis will be enlisting help to begin this project. There will most likely be 3 pours, 2 weeks apart, which they hope to begin in early February 2017. Everything is dependent upon tides and weather. They are currently designing barriers to prevent public access, discussing the need for guard, and other measures necessary to ensure safety during this project.

**EMERGENCY GATE:** J. Anderson reported the sign and gate are up, and even while open and within the ingress; they are a good source of information for visitors. She will follow up with procedures for times of emergency. (a phone tree of permanent residents to help, etc.)

**VHCA BOARD PARTICIPATION:** J. Anderson noted the difficulty of securing a quorum with a seven-member board and suggested a five-member board might be easier to secure. As per the directive in the last meeting, L. Gilmore sent all board members a copy of the section Article VII of the VHCA bylaws regarding the Board of Directors. S. McBride has missed all meetings of the Board, excepting the organizational meeting on the date of the election of VHCA Board members (this is the fourth in her term)). G. Banks made a motion that due to lack of attendance, as required by Article VII, VHCA Bylaws, Sandra McBride be notified that she will be removed from the VHCA Board. J. Anderson 2<sup>nd</sup>d and the vote was unanimous. It is noted that the intent is based solely on the need for active participation in the Board as required in the Bylaws. NOTE: Article VII requires that the Director be informed of removal at least 30 days prior to a Board vote, so another vote will be required. As there was a minimum number of Directors present for a quorum, this vote will be extended to all Directors and will be conducted via email, as allowed by VHCA bylaws. UPDATE: S. McBride was notified via email on November 21, 2016 and replied that she was in agreement with the Board's decision)

**NEW BUSINESS:**

#1 – After discussion of how to fill the vacancy on the Board created by the previous action, H. Phillips volunteered to fill the seat and complete the term previously assumed by S. McBride. G. Banks made a motion for the Board to fill the vacant seat/term on the VHCA Board with H. Phillips

(clarification in accord with the Bylaws: G. Banks made a motion for the Board to fill the vacant seat/term of S. McBride on the VHCA Board with H. Phillips following 30 day notification period and a vote of the Board. L. Gilmore 2<sup>nd</sup>d the motion and it carried unanimously.)

#2 – H. Phillips suggested the Board post the DRAFT VHCA Board Meeting Minutes on the VHCA website rather than waiting to post the minutes only after Board approval. Discussion followed about the need to increase public awareness and participation. G. Banks made a motion that the VHCA Secretary post the DRAFT minutes to the VHCA website approximately 10 days following a VHCA Board meeting. L. Gilmore 2<sup>nd</sup>’d and the motion passed unanimously. M. Phillips suggested that the Secretary include this information (that draft minutes will be available on the VHCA website) in the letter announcing the VHCA Annual meeting. L. Gilmore agreed to include a paragraph in that letter.

## **ANNOUNCEMENTS AND CORRESPONDENCE, PRESENTATION:**

# 1 – Eileen O’hara, Hawai’I County Council Member-elect was in attendance for the first hour and announced a public meeting at the Akebono Theatre today (November 19, 2016) at noon. There will be a discussion about the prioritization of 120 items on the Community Development Plan list. A wastewater substation for Kapoho is on the list, but it was suggested that the pressing issue for VHCA is the purchase of the Hara property.

#2 – L. Gilmore read following update from B. Oberman, Neighborhood Watch Coordinator and head of the VHCA Audit Committee:

### Neighborhood Watch

No change in funds....\$2043.00

We have had some Parking lot problems of broken glass. Police feel Mondays are a target day so they are doing extra surveillance. Most activity is between 2-6 PM.. Puna NW is looking into and testing trail cameras. I’ll report on that when I know more.

No one seems to know the whereabouts of Mary Calahan. I have spoke with Police and they still have not gotten back. She had no water usage since the last reading. I also don’t know what s going on with Odett Pang. Both these properties are side X side and could be subject to vagrants or Vandals.

NW will be participating in the Dec.3rd. Christmas parade. I have asked Jim to participate since it seems he and both Obie and I individually Cruise the hood along with Adan.We won a ribbon last year.

The goal of NW is Neighbors watching out for each other, if we see any suspicious behavior call the non emergency number 938-3311

### Audit Committee

I have asked Jan for the records and she has not submitted them. Jan now that you are back may I get the records.

#3 – **ANNUAL MEETING will be April 29<sup>th</sup>, 2017.** L. Gilmore will check on room availability. Upon securing the site, L. Gilmore will seek final and full board approval of the date, time and location.

**NEXT MEETING: 9:00 am, Saturday January 21, 2017 at 5049 Wai Opae.**

**ADJOURNMENT** was at 11:07 am.