

VACATIONLAND HAWAII COMMUNITY ASSOCIATION, INC.
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January 6, 2007 Board Meeting Minutes

Board members present: President Richard Shea, Vice President Jim Lehner, Treasurer Gladys Christenson, Secretary Brenda Schott, Directors Jan Anderson and Perry Miles (excused @ 10:30 am). Stephen Lang was absent.

Community members present: Sheri Lehner and Eric Schott

The meeting was held at Asia Pacific and called to order at 9:05 am. Gladys moved to approve the minutes from 11.04.06 meeting as corrected, and minutes from 12.08.06 meeting as is, seconded by Jim, all in favor. Treasurer's report included balance sheet, check register, financials are forthcoming by email due to illness. Payment received from a title company to cover delinquencies (VHCA/KKWA) by liens placed on property recently sold, 21 lien letters are ready to mail out pending availability of return receipt labels. One delinquent owner inquired about the possibility of "working off" debts accrued. Jim motioned to reply with "we do not accept the offer to trade work for delinquent dues", seconded by Perry, all in favor.

Committee Reports

Houselots Roads: Chair Jim Lehner submitted a written report (attached). Richard included the need to research contractors for recommendations and or engineering study including the Wai `Opae parking section and floodzone area.

Farmlots Roads: Chair Perry Miles has nothing to report.

Natural Resources Preservation: Chair Brenda Schott motioned for board approval of the 12.30.06 draft letter to Russell Kokubun & Josh Stanbro in regards to the possibility of saving the parcels listed adjacent to and inclusive of the MLCD from future development, Perry seconded, all in favor. Jan motioned to approve matching funds towards HTA grant to continue with our Visitor Access Educator position on weekends and holidays during 2007, Jim seconded, all in favor.

Emergency Response: Chair Jan Anderson discussed importance of feedback in regards to the recent high tide flood surge, possible increased subsidence from major earthquake of 10.16.06 and a map showing our entire subdivision road system would be beneficial for emergency response planning. Brenda motioned for board approval to purchase such a map if not available for free and to also inquire about acquiring a new siren for our subdivision, Jim seconded, all in favor.

Neighborhood Watch: Chair Jan Anderson has recycled NW signs to reinforce new stop signs which Kenny Parrish agreed to help with.

Nomination: Chair Stephen Lang (absent) with members Randolph McCreight, Betty Oberman has not held a meeting yet, President will call Chair and request a meeting so we can include a list of candidates with bio to include in our mailout.

Bylaws: Chair Jan Anderson submitted her progress report (attached). Three major noncompliance considerations are 1) correct 2003 Articles of Incorporation amendment improperly filed by including 2 required signatures – President and Secretary 2) correct proxy form – we are chartered under 414D “nonprofit corporation” but the proxy form states 421J “planned community”, Secretary has no record on file from corporate attorney stating such as part of the “final judgement” 3) special assessments in regards to the 2006 Annual meeting bylaw amendment inadequately understood and be actively reviewed. Aside from that a clerical correction to include “teleconferencing” which was omitted from an amendment passed at the 2003 Annual meeting, President requests Webmaster to make correction. In summary it was recommended that our President draft a letter to our corporate attorney asking to provide us in writing these final decisions so we can move forward. Treasurer suggested the bylaw committee consider possibilities to give our organization foreclosure authority regarding delinquent accounts as per Bureau of Conveyances.

Unfinished Business

Membership mailout shall include a brief summarization of committees (Jan 27 is the deadline for committee chairs to submit to VHCA President) and goals for the next year, a proposed budget reflective of set goals, issues requiring membership voting accompanied with pros/cons, present nominees and welcome potential nominees. Also included would be a SASE and correct proxy form, notice of meeting and agenda. Enlist registration volunteers from last year to manage upcoming registration at the 2007 Annual meeting and submit guidelines for “procedure book” based on their proven effectiveness. Designated day to stuff envelopes set for Saturday, March 10, 2007 ready for postmarked mail-out on Monday March 12, 2007 adhering to bylaw requirements.

Committee ground rules shall be established as policy for the new board at its first scheduled board meeting, as well as appointed standing committees, acknowledgement of and adherence to: Robert’s Rules of Order (numbered copies of paperbacks passed on) as per our bylaws and Charter of Incorporation.

Audit Journal - Fiscal Year 2003 Financial Report submitted on 12.08.06 is subject of 11 missing checks (#1429-1438 and #1440 between 11.20.03-11.21.03) which will be further researched by the Treasurer. President is currently working on 501c4 application requiring data summarizing period covering 2003-2006 and submitted a revenue statement for 4.1.03-3.31.04 from our accountant acknowledging “embedded” figures (attached). KKWA President offered to share a copy of a completed 501c4 application from their CPA as a guideline to follow. Discussion ensued about the need to recruit volunteers willing to serve on an audit committee to review accounting records and secretary’s files as required per our bylaws since we haven’t submitted an official audit report (due at each annual meeting) since 1999. Gladly will contact Phil Burns, Jan will contact Janice Garramone and Brenda will contact Sheryl Fletcher as possible candidates, if willing to report back to Secretary and Treasurer.

New Business

There was discussion about the need to review card in camera and make adjustments if necessary. Brenda motioned to approve purchase of a backup 2g chip SD card @

approx \$100, seconded by Jim, all in favor. Gladly will contact manufacturer regarding user friendly option for card retrieval, meanwhile Jim offered to retrieve the card.

Public notice re: variance to subdivide 5 acres into 4 1.25-acre lots at Ililani x Kapoho Kai without improvements to infrastructure appeared in HTH, which has a January 20 deadline. VHCA precedence remains at 3 acres or more. Jan motioned for Richard to draft a letter to the planning department notifying them of our position supporting opposition to said variances exist pertaining to all tmks, seconded by Brenda, all in favor.

Discussion held on the subject of proposed budget for annual meeting, possible increase in assessments suggested to meet cost of living expenses, especially in regards to fuel.

Correspondence: 12.7.06 from Dept. of Health to VHCA re: permit for paving; 12.13.06 from DLNR to VHCA re: road fill; 12.23.06 from E. Schott to VHCA re: HL Roads Comm. resignation; 12.28.06 from VHCA NRPC to Robbie Kane re: HTA grant award requirements and 1.4.07 from E. Schott to VHCA re: FY 2003 Financial Report.

There being no further business the meeting was adjourned at 11:53 am.

Respectfully submitted,

Brenda Schott, Secretary
(signed copy on file)