

VHCA BOARD OF DIRECTORS MEETING MINUTES
Friday, September 16, 2016 AT 14-5049 WAI'OPAE ROAD

BOARD MEMBERS PRESENT: G. Banks (Vice President), J. Anderson (Treasurer), L.Gilmore, (Secretary) and V. Mark

PUBLIC: J. Lehner, J. and E. Barnes, G. Braun, J. and K. Sullivan, M. and H. Phillips, M. McGinley and M. Puuoha-Pummill

CALL TO ORDER: at 10:55 am by G. Banks following a presentation by Rose Hart, a M.S. Candidate from the University of Hawaii at Hilo – see notes regarding this presentation under “Announcements. “

MINUTES of the 6/24/16 were approved unanimously. (J. Anderson moved, V.Mark 2nd d).

TREASURER'S REPORT:

The checking account balance as of July 31, 2016 is	\$209,480.05	
House Lots	\$145,152.76	
Farm Lots	\$4,079.28	
Waterfront Donations:	\$53,118.35	
Mailboxes:	\$7,129.65	
Accounts Receivable:	\$83,628.90	
Unpaid Liened Accounts	\$58,194.98	(17)
Waterfront Donations Deposited	\$92,884.71	
Property Transfers this Year	9	

J. Anderson also noted that since July 31, 2016 one of the unpaid liened accounts has been paid.

ROADS:

HOUSE LOTS: H. Phillips spoke to a contract with Nat's Towing. Nat's Towing is willing to sign a contract with VHCA that pays him \$80 for an aborted tow. A lot was learned by both parties as to how to ensure a “workable tow” and we are to inform the towing company immediately if the violator is coming back to move their car. It was noted that parking violations have decreased substantially since the program began and that the Board should examine the viability of the contract next month.

A discussion began on the clean up of the Kaheka stub-out that was continued under new business. H. Phillips described the green waste (stumps, large branches, and other debris) as a result of VHCA cleanup measures at the Kaheka stub-out following the storm damage after Iselle. The recent storms (Madeline and Lester) and the related storm surges carried the debris up Kaheka and down Wai Opae. It was suggested that VHCA clean up the green waste as soon as possible.

FARM LOTS: G. Braun stated that Farm Lots has spent \$550 of the \$1,000 allotted for tree-trimming/cutting specific to Moani and that the Board should find someone to mow the easements in Farm Lots on a regular basis. It has been done in the past by M. Lewis and others, but there is not a current contract/arrangement in place.

A discussion followed about water lines on Ililani that are likely in violation of the VHCA Right of Way policy. Several property owners are running water lines on the surface or not within the standards laid out in the policy.

J. Anderson made a motion and G. Banks 2nd d that the chairman of the Farm Lots Roads committee (M. Hughes) write letters to P. Miles and other property owners on Ililani that have exposed waterlines or are in other ways violating the policy, with the intent of finding a workable solution for all involved. This motion passed unanimously.

OLD BUSINESS:

WAI'OPAE ROAD REPAIR: J. Lehner reported that he and M. Lewis met with VHCA's attorney last week and they will be meeting with the Department of Health, Water Quality section to discuss the review process thus far. He recommended that we proceed with the County permits in the meantime, as the Army Corps of Engineers approval requires that we begin the project before March 2, 2017.

G. Banks made a motion and L. Gilmore 2nd d that J. Lehner do what is necessary to begin the County permit process. The vote to support the motion was unanimous.

NEW BUSINESS:

#1 - Post storm cleanup was discussed further. G. Banks mentioned the need for a procedure for cleaning up gravel moved from private property and from Wai Opae Road that is "redistributed" by storm surges. Additionally, G. Banks noted that there is a 9" difference in level on Wai Opae and that it needs to be made level/filled.

#2 - In regard the Kaheka stubout and Wai Opae and the effects of the recent storm surges, J. Anderson made a motion that VHCA pay to remove the stumps and other debris left after the previous clean up of the damage caused by Iselle that has been exacerbated by Madeline and other storm surges not to exceed \$1,000.00. G. Banks 2nd d and the motion carried with unanimous support.

H. Phillips agreed to take the lead on the project and J. Anderson agreed to look for a local drop off for the green waste.

#3 - J. Anderson presented a drawing and bid for the emergency gate approved at previous meetings. J. Vogt prepared a bid for \$2,080 which includes materials and installation of a galvanized steel pipe gate. He will use the existing pole on the ingress. This is a one-lane gate that will be closed for emergency purposes when the County closes other oceanfront locations for public safety. G. Banks made a motion to accept the bid and install the gate as proposed. V. Mark 2nd d and the motion passed with unanimous support. J. Anderson will work on emergency procedures and proposed signage for the emergency use gate to be approved by the Board.

4 - J. Anderson asked that all Board members be sent the section of the VHCA Bylaws that speaks to Board membership/qualifications/removal/ and vacancies. The intent is to have the most number of board members present: keeping abreast of our community discussions,

voting on solutions, and following up on projects. L. Gilmore agreed to send out an email with that section of the bylaws.

ANNOUNCEMENTS AND CORRESPONDENCE, PRESENTATION:

1 - Rose Hart, a M.S. Candidate from the University of Hawaii at Hilo made a short presentation regarding her project to study sea level rise in Three Geomorphic Settings on Hawaii Island (to include Kapoho) and provided a handout to those in attendance. Her study of the shoreline along Wai Opae will take place over the next couple of years and will involve the use of Unmanned Aerial Vehicles (UAVs or drones). The first series of flights will be in October, 2016 and January, April, and July of 2017. The flights will be approximately 12-15 minutes in length, with some extensions if necessary. Rose is asking for community support to allow her to place a "ground control point" on hard "permanent" surfaces – this will take approximately 30 minutes to an hour for the GPS marker to be set. Those who wish to provide access to your site, or if you have further questions or any photographs that might help provided historic imagery, please contact Rose Hart at rosehart@hawaii.edu

#2 - J. Anderson announced that members of the Board of Directors now have 'Directors and Officers Liability Insurance' (D &OL), The annual policy period - 08/30/16 to 08/30/17 We are signed up for a 3 year agreement which locks in the current annual rate for each of the 3 - annual policy periods. Our other existing Insurance policy is a ' Commercial General Liability Insurance' covers VHCA roads and easements- annual policy period - 07/29/16 - 07/29/17

NEXT MEETING: 9:00 am, November 19, 2016 at 5049 Wai Opae.

ADJOURNMENT was at 12:30pm.