

VHCA BOARD OF DIRECTORS MEETING MINUTES DRAFT

SATURDAY, MAY 4, 2013 AT 9AM, 14-5049 WAI'OPAE RD.

BOARD MEMBERS PRESENT: G. Braun (President), M. Lewis (Vice President), S. Lehner (Treasurer), C. Biltoft, P. Kelly, R. Shea, M. Phillips (Secretary)

PUBLIC: B. Oberman, C. Dumond, J. Lehner, G. Banks, H. Phillips.

CALL TO ORDER AT 9:01 AM.

MINUTES of the 4/11/13 and organizational meeting (4/20/13) were approved (P. Kelly moved, S. Lehner 2nded).

TREASURER'S REPORT: S. Lehner reported that as of March 31, available funds are \$105,536.39: House lots \$56,591.52, Farm lots \$5,012.89, Coqui Grant \$118.60, Waterfront Donations \$55,098.01, Mailbox fund \$1,365.50. Accounts receivable (53) were \$55,566.40; liened accounts (22) \$44,910.01. P. Kelly asked that the coqui fund either be used or returned. S. Lehner will contact the county finance office and also inquire about current uses and restrictions of chemicals for coqui eradication.

APPOINTING OF NEW COMMITTEE CHAIRS: Roads and ROW committee: R. Shea (Chair), M. Lewis, J. Lehner and G. Banks (Members). Audit

Committee: B. Oberman (Chair), C. Dumond and G. Banks (Members).

Mailboxes Committee: P. Kelly (Chair), J. Lehner, B. Oberman and M. Phillips (Members). Waterfront

Committee: S. Lehner (Chair), B. Oberman, C. Dumond, G. Banks and M. Phillips (Members). Donations collected fund the Waterfront Officer and future Parking Control. A master plan for parking is needed now, which will involve the Roads Committee. G. Braun asked that someone pursue the acquisition of the Hara Property (using the 2% fund) with the Puna Development Committee. C. Biltoft is urging every one to write letters in support of the purchase, which he will forward to our county council member.

ROADS COMMITTEE

HOUSE LOTS: We will go into Executive Session for plans. B. Oberman asked about filling a pothole on Kapoho Kai at the entrance to house lots. G. Braun was asked to follow up with the Jensen letter.

FARM LOTS: P. Kelly and M. Lewis used 60 gallons of hot tar to improve roads. G. Braun will provide gravel.

MAILBOXES: J. Lehner reported that fees for 75 out of 89 rented boxes have been paid. After M. Phillips moved to allow up to \$1,700 for a shelter, S. Lehner 2nded, and the motion passed, B. Oberman turned over \$7700.39 to our treasurer and promised to get a new tax ID for Neighborhood Watch.

OLD BUSINESS:

- ◆ Audit Committee: A report is being postponed to our next meeting, following the auditing of VHCA income.
- ◆ Review of Annual Meeting: S. Lehner corrected facts stated at our annual meeting: We did not apply for an HTA grant in 2012, since vendor requirements could not be met until after the deadline. Also, acquisition of the Hara property is not a waterfront function. In addition, she found it inappropriate that, after the board has made a decision, for a member of the board to speak against that decision at the annual meeting. After some rumors and misconceptions about voting were laid to rest, C. Biltoft moved (and M. Phillips 2nded) to establish a temporary Voting Procedure Committee to review and recommend procedures for our annual meetings, which could possibly result in by-law changes. The motion passed. M. Phillips was appointed committee chair, and C. Biltoft, C. Dumond, G. Banks, and S. Lehner volunteered to be members.
- ◆ Wai'Opae Progress: Since we hired Engineering Partners Inc, and paid an initial \$3,000 installment, the engineer Wen Fang wants to schedule a site visit. M. Lewis will liaison with him. S. Lehner reminded the board about maintaining a time line. After G. Braun reiterated raising the annual assessment to lessen the impact of the coming special assessment, C. Biltoft raised concerns as to the legality of the special assessment vote of 2009 and moved to obtain new cost estimates and have a new vote on the special

assessment. The motion was not seconded, and other board members told him the original vote was legal and necessary to start the application process, and the motion was not made in a timely manner.

- ◆ Delinquent Assessments: Five accounts were turned over to S. Song for possible foreclosure. Of those, two are working on a payment plan. As of the remaining three, G. Braun moved to foreclose on the farm lot parcel, M. Lewis 2nded, and the motion passed. Action on the other two lots was postponed.

NEW BUSINESS:

- ◆ HTA grant application: S. Lehner directed B. Oberman to the HTA website for finding out the application timing and deadline. B. Akao has offered to write the grant application for a fee.
- ◆ M. Lewis and G. Braun moved to allow up to \$1,200 for the purchase of 2 laptop computers for VHCA, to be used by the secretary and treasurer. S. Lehner 2nded, and the motion passed.
- ◆ R. Shea moved to have the secretary send thank-you letters to our Community Policing Officer for attending our annual meeting and to J. Anderson for providing refreshments. S. Lehner 2nded, and the motion passed.

NEIGHBORHOOD WATCH LIAISON: B. Oberman reported that the next meeting will be Wednesday, May 15, at 4 pm. Our County Council person G. Ilagan, J. Holly from Beach Lots, and our Community Policing Officer W. Brown (who will bring someone from the Prosecutor's Office), have been invited.

NEXT MEETING: will be Saturday, June 15, 2013 at 9 am at 14-5049 Wai'Opae Rd.

ADJOURNMENT: was at 11:25 am, After R. Shea moved to go into Executive Session to discuss attorney communicati, S. Lehner 2nded and all agreed.