

Vacationland Hawaii Community Association

Regular Board of Directors' meeting on January 19, 2008

Minutes – Approved (Feb 16, 2008)

Asia Pacific Flowers – Kapoho Farm Lots

Present: VHCA Board members: President – Richard Shea, Vice-president- Jim Lehner, Treasurer-Glady Christenson, Secretary-Jan Anderson, and Directors: Kenny Parrish, Tom Young

VHCA members: Betty Oberman, John Allen, Jimmy Blakey, Rob Ortman, Perry Miles, Charlene Adams,

Public: Arjuna McGowen (Recording Secretary), Mitzi Bettencourt

CALL TO ORDER:

The meeting was called to order at 9am by R. Shea, President

ADMINISTRATIVE MATTERS:

-Acceptance of Minutes from December 08, 2007 regular Board of Directors meeting:

-minutes read from this meeting

***Action: Motion** – by J. Lehner, **seconded** T. Young, to approve minutes. **Motion passes** unanimously.

Treasurer's report:

G. Christenson – Report on file.

-\$10,600 has been taken out in checks for upkeep on Kapoho Kai and maintenance.

UNFINISHED BUSINESS:

1. Committee reports

Road Committees

J. Lehner – House lots (Unit 1)

-Report on file

*Discussion: vacant lots will be cut more aggressively in future, up to the property line

-This is due to the need for emergency vehicle access, as well as a liability issues

- “No Dog” signs have been posted at waterfront

*Discussion: loans from board members may be a viable source of funds for future road improvements

*Discussion: What kinds of things are **not** considered a liability to have in the ROW?

-approx. 50 naupaka plants (non-invasive root system)have been planted as a deterrent to parking in the ROW along the waterfront. These plants were meant to be a replacement for the rocks that are there now. Many of these plants have been lost, more need to be planted

***Action:** J. Lehner presents a letter from 2003 regarding VHCA no longer granting easement for the maintenance of particular waterlines.

T. Young – Wai' Opae (Frontage)

- Some old survey points have been exposed by a scouring tide

-a completed report should be received from the surveyor in ~30 days from this meeting.

-a formal response has been received from Army Corp as to what is required for road improvements along the frontage.

-a representative from the county engineering office said that a permit is required for grading a grubbing.

-an environmental assessment could be generated by seeking permits for improvements along the water front

-A certified shore line survey will be needed *Discussion: a data search is needed to find members who already have a certified shore line

-a written agreement should be procured from the planning director (Larry Brown) as to his intentions with regards to the permitting process for improvements along the waterfront.

***Action:** T. Young agrees to contact Larry Brown for this letter.

***Clarification:** 750 ft. along the waterfront is the focus of the Frontage improvement project.

K. Parrish – Farm Lots (Unit 2)

-Received bid for \$24,900 25ft wide and 50ft long asphalt aprons

-\$4,510 per intersection

-recommendation from committee to have Moani St. surveyed to find the actual width of road

-funds will be sought from the board for this.

-K. Parrish received bid from Enrich Land Hawaii for pruning and chipping; chipping is \$100 an hour minimum

-Tom McQuaid has been hired at \$15 an hour for pruning

***Action: Motion** by T. Young, **seconded** by J. Lehner, to approve funds to the amount of \$24,900 for asphalt aprons.

**Discussion:* this amount will not get the whole job done but working incrementally as funds are available may be the best plan.

***Action:** G. Christenson moves to **table motion, seconded** by J. Anderson. **Tabling of motion passes.** This issue will be addressed as more information of actual cost is received.

***Action: Motion** by J. Anderson, **Seconded** by J. Lehner, to attribute \$500 each for section A and for section B for chipping in the Farms Lots. **Motion passes** unanimously.

Waterfront Committee

-G. Christenson

-a new security guard has started working at the waterfront

-He will be paid monthly at 12 an hour with time-and-a-half on holidays

-He is paid ~\$800 a month

-the area of this guard's jurisdiction needs to be better defined

-security will be handing out informative brochures as in the past

***Clarification:** roads and other committees meet once a month

-\$4,500 is available for security guard costs

-Emily Naeole's office has been contacted in order to seek more funds for security guard

-county tourism board should also be contacted for funds through a tourism grant

Bylaw Committee:

J. Anderson

-has not met

Nominating Committee

- G. Christenson and S. Lang

-has not met

-there are four open seats coming up for election

Coqui Committee

- R. Shea

-has not met

-weather has been a problem for use of the sprayer

-the sprayer is working like new

Web Site Committee- no report

2. VHCA- Board of Director's meeting with policy regarding road variance Applications to County of Hawaii Planning Department for subdivision created within VH Subdivision Unit II

J. Anderson, J. Lehner, and R. Shea met with C. Yuen who clarified that notification is needed when any subdivisions are created.
-the VHCA policy needs to be sent to MR. Yuen's office regarding specification of road improvements if a subdivision or road variance application within VHCA's jurisdiction is received
-The county planning office is responsible for informing members when a subdivision application is received

***Action: Motion** by J. Anderson, **seconded** by J. Lehner:

To adopt specifications as was agreed upon for the Henderson/Tipton case with specifications that were agreed upon by VHCA, Henderson/Tipton and the Planning department. Regarding road variance requests to County Planning Department for proposed subdivisions within the VHCA subdivision. **Motion passes** unanimously.

- Letter presented notifying members that one Sylvia Dolena has submitted an application for a Special Permit to the County of Hawaii.

-With respect to special use permits VHCA will submit a separate letter

***Action:** J. Anderson agrees to seek clarification of VHCA rights and duties from the County Planning Department regarding Special use Permits and the status of S. Dolenas Special Use request

***Clarification:** road variance issues should be considered separate from subdivision issues

***Clarification:** On VHCA properties that do not abut VHCA roads there exists a provision whereby the owner of that property can apply to _____ and file with the Hawaii State Bureau of Conveyances to be removed from VHCA membership and relinquish their % of road ownership listed in their deed.

3. VHCA and TMK 1-4-072-038 lot 18A

Owner of property has requested to put in a second driveway

***Action:** R. Shea agrees to circulate a letter regarding this issue

4. Water Front Road Repair and Erosion Control

***Action:** G. Christenson agrees contact DR. Juvik and DR. Stephanie Malloy and Kealoha Kimmy to see if they will present their survey to VHCA members in Pahoia or Kapoho

NEW BUSINESS:

1. KKWA to VHCA correspondence

***Clarification:** VHCA's policy is that it is KKWA's responsibility to pay for uncovering water valves.

-G. Christenson presents E-mail requesting that all KKWA headings and all KKWA contents be removed from VHCA's website

Action: Motion by T. Young **seconded** by J. Anderson to honor the KKWA request to remove all KKWA contents from VHCA from today on. **Motion withdrawn** by T. Young

3. Preparation for VHCA Annual Membership Meeting

This meeting will be held April 12, 2008 9am -noon at the Pahoia Community Center

Action: J. Anderson agrees to seek a meeting room contract from the Pahoia Community Center so that \$12.00 (\$4.00/hr) usage fee and a \$200.00 returnable deposit check can be issued to the center at least two weeks prior to meeting date.

***Action: Motion** by J. Lehner **seconded** by T. Young to approve funds of \$212 for securing the facilities at the Pahoia Community Center. **Motion Passes**

-Notification of the Annual membership meeting and agenda should be sent out 30 days prior to Annual Meeting date of April 12, 2008

-budget, agenda, nominations need to be addressed for this meeting

ANNOUNCEMENTS & CORRESPONDENCE

-The next board meeting will be held on: **February 16th 9am at Asia Pacific Flowers**

T. Young presents a Beach lots resident's plans for rebuilding an ancient Hawaiian Fishpond

T. Young asks that all members send letters stating what they think about this plan.

ADJOURNMENT

The meeting was adjourned at 12:12pm