

**Regular Board of Directors  
Meeting Minutes (approved 6/30/07)  
Vacationland Hawaii Community Association**

DATE: May 19, 2007

TIME: 9:00 am - 10:47 am

PLACE: Asia Pacific Flowers Packing House, corner of  
Pua O Kapoho St. and Kumuloulu St. in the Farm lots.

PRESENT: VHCA Board members: President - Richard Shea,  
Vice-president - Jim Lehner, Treasurer - Gladys  
Christenson, Secretary - Jan Anderson, and  
Directors: Kenny Parrish, Web Master - Sheri  
Lehner, and Recording secretary - Shannon Harbaugh

**CALL TO ORDER:**

The meeting was called to order at 9:11 am by R.Shea,  
President

**ADMINISTRATIVE MATTERS:**

New Recording Secretary:

**Discussion:** Shannon Harbaugh is introduced as new recording secretary for the Board. She will assist the Board secretary at meetings by taking minutes, and emailing to secretary for disbursement to the other Board members at least one week prior to next scheduled Board meeting. S. Harbaugh will supply a monthly invoice.

**Action: Motion** by J. Anderson to hire S.Harbaugh as recording secretary. Second by R.Shea. Motion passed unanimously.

Approval of April 15, 2007 Minutes:

**Discussion:** J. Anderson explains the format of the minutes to be reader friendly, including topic, discussion and action. Corrections will be made to include T. Young serving 2 terms.

**Action: Motion** made by R. Shea to approve the April 15, 2007 minutes. Second by J. Lehner. Motion passed unanimously.

## **UNFINISHED BUSINESS:**

### Treasurer Report:

**Discussion:** G. Christenson shares the treasurer's report and the check register with the Board. G. Christenson will email electronic copies to the Board members. R. Shea points out the date typo. A \$600 deposit is en route to be cashed.

**Action:** The date typo will be corrected in the treasurer's report.

### Road Committee:

J. Lehner shares with the Board the VHCA Road Report.

**Discussion:** Jeff K. does not do paving, only grading. J. Lehner patched a hole in the road on Kapoho Kai and is looking for future support to continue to patch. Coconut trees overhanging on the roads in Vacationland pose a threat to motorists and passersby. Suggested solutions: sell the coconuts, contact John Rozett to remove, Rich Hancock can trim trees. Neighbors could be concerned. Hauling the coconuts away verses leaving for public to take – consider the hauling cost.

**Action:** The road committee will trim trees.

**Discussion:** What is being done with the green waste on Kaheka and Kapoho Kai? Should John Delouisi haul away or leave as compost? Also the weeds are encroaching over the road.

**Action:** J. Lehner will conduct further research.

**Discussion:** Designated parking areas could be cleaned up Monday mornings. John Deluisi should be responsible for this duty.

**Action:** G. Christenson will contact John Deluisi about further responsibilities.

**Discussion:** ATVs and motorcycles in the community. The committee has located where the ATVs and motorcycles are coming from. This committee is committed to focusing on both short and longer term plans.

**Action:** The committee will meet and discuss before taking any further action.

Waterfront Committee:

**Discussion:** The Board will make any final decision as to who is/are members of any committee. The committee's membership should be included in the minutes and posted on the website.

**Action:** R. Shea makes a motion to have the Board accept withdraws/resignations and approves new members. K. Parrish seconds. Motion passes unanimously.

**Discussion:** Fred (from Security Services) is unclear of his exact duties. This committee should discuss the issues of dogs allowed in the tide pools as well as fishing. This committee will also discuss Fred's exact job description.

**Action:** G. Christenson will communicate with Fred to disperse any uncertainties and detail his jurisdiction.

Emergency Response:

**Discussion:** No recent meetings.

**Action:** This committee will go to Civil Defense with an updated list.

Coqui Committee:

**Discussion:** K. Parrish's property is the storage site for the community sprayer. Beach lots residents share ownership of sprayer, making no one person responsible. Concern: the sprayer could be taken back to agriculture. The first \$2,500 grant has almost been spent. There is a second grant available. This second grant could fund lime and citrus sprays.

**Action:** R. Shea and K. Parrish will meet to discuss any coqui related issues. **Motion** by J. Lehner to apply for second coqui grant, Second- R. Shea. Motion passed unanimously.

**NEW BUSINESS:**

Policy and Procedures Review:

**Discussion:** The secretary and web master's correspondence to public is unclear. The website includes meeting minutes and meanings of street names. The secretary emails S. Lehner, the web master, the approved minutes one week before next scheduled meeting. Also, the sunshine law is questioned and whether the Board needs to follow this law. Options: research on the internet and/or pay maybe \$250 for a letter from a lawyer.

**Action:** R. Shea will research the options and report back to the committee on the issue of the sunshine law.

Website Information:

**Discussion:** The Board discussed the development of a website committee.

**Action:** Website committee members include: J. Anderson, R. Shea, S. Lehner, and G. Christenson.

**Discussion:** The website should include a link for the public to email questions and comments to the secretary. This email address should not be a personal email. The website should also include links to topics, such as coqui committee, and roads committee. The link should take the website surfer to information, what the committee and Board are doing about the topic and people to contact for further information. The website should also include job descriptions for all committees. Each committee will meet and develop their own information to be included on the website. Next the Board will meet to approve each committee's information. Finally, the web master will include the information about each committee, pending Board approval.

**Action:** Only one email will be active and the reply tag will be from the Board, not the secretary, personally.

**Motion** by J. Anderson -to adopt the process for including information about each committee. Seconded. The motion passes unanimously.

County of Hawaii Board of Appeals Hearing Concerning TMK 1-4-071-008 (Ililani St and Kapoho Kai Drive):

**Discussion:** VHCA Board is #13 on the list to speak at the County of Hawaii Board of Appeals hearing on June 8<sup>th</sup>. VHCA Board has submitted a petition to appeal the decision of the Planning Director. The Board must notify residents within 200 feet and before 20 days prior to hearing.

**Action:** R. Shea will email names and addresses to all residents within 200 feet to J. Anderson. J. Anderson will make copies of the previously submitted letter, and mail them to the residents by today (May 19<sup>th</sup>, 2007). J. Anderson will get delivery confirmation for letters.

Waste Water Treatment Study:

**Discussion:** December 31, 2007 is the deadline to finalize the plan. Dora expects 3-4 community meetings to discuss the plan. They will collect feedback from the community members.

**Action:** This Board will wait until a contract is completed and address this issue during future meetings.

KKWA:

**Discussion:** Should KKWA be charged for the web masters time? While KKWA and VHCA are separate, independent associations, they want to have links on both ends.

**Action:** Defer decision at this time.

Clearing Intersections:

**Discussion:** J. Anderson and J. Garramone have been using their personal monies to clear and mow the intersection of Kumuloulu and Beach Lots roads.

**Action:** The roads committee will set a standard for all areas and intersections. Roads committee will discuss at next meeting.

**ANNOUNCEMENTS**

- Those who have concerns about billing should contact G. Christenson. They did not receive two bills, rather, one invoice and one statement.

- There has been an inquiry from an unnamed landowner if VHCA should consider a gate that would be closed only at night to attempt to stop the poachers? This gate could be left open during daylight hours to remain open to the public.

- J. Anderson will be installing a new, cork board at the Kumuloulu and Beach Lots intersection.

**ADJOURNMENT**

Meeting adjourned at 10:47 am.

Minutes submitted by VHCA Secretary as corrected  
Jan Anderson \_\_\_