

# Vacationland Hawaii Community Association

Approved Minutes as corrected  
Board of Director's Organizational Meeting on April 15, 2007  
Richard Shea's House - Vacationland house lots

**Present:** VHCA Board members: President - Richard Shea, Vice-president- Jim Lehner, Treasurer- Gladys Christenson, Secretary- Jan Anderson, and Directors: Stephen Lang, Kenny Parrish, Tom Young

VHCA members: Recording secretary Mitzi Bettencourt, Betty Oberman, Ted Moews, Joani Burns

## **CALL TO ORDER:**

The meeting was called to order at 10:00 am by R. Shea, President

## **ADMINISTRATIVE MATTERS:**

### Current Board Members Status:

For the Fiscal Year 2007-2008 : Board members Jan Anderson, Gladys Christenson, Stephen Lang, Jim Lehner, are fulfilling their second year of a two year term . Kenny Parrish, Richard Shea and Thomas Young are serving their first year of a two year term.

The General Membership Meeting of 4/14/07 elected 6 members to the board leaving one position unfilled.

**Action: Motion** by J. Anderson to accept Thomas Young to fill this open board position for a term of 2 years. Seconded by S. Lang  
Motion passed unanimously.

### -Election of Officers:

Nominations made for R. Shea as President, J. Lehner as Vice-President, G. Christenson as Treasurer, Jan Anderson as Secretary.

**Action: Motion** by S. Lang to accept officers as nominated. Second by K. Parrish.  
Motion passed unanimously.

### -Hiring a recording secretary:

**Discussion:** Hiring a recording secretary to assist the Board secretary at the meetings by taking minutes, typing them up and providing an email draft copy to the secretary for disbursement to the other Board members at least one week prior to next scheduled board meeting.

**Action: Motion** by G. Christenson to hire Mitzi Bettencourt as a recording secretary @\$15.00/per hour. Second by K. Parrish. Motion passed unanimously.

-Appointment of Committee and Chairs:

Auditing Committee:

Phil Burns, Janus Garramone

By-Laws Committee :

Jan Anderson (chair), Eric Schott, Harry Kim

Nominating Committee :

Stephen Lang (chair)

Policy Committee : defer

Road Committee:

Jim Lehner (house lots), Kenny Parrish (farm lots) (co- chairs)

Joani Burns, Ted Moews, Tom Young, Greg Braun, Perry Miles, Kirk Flanders, Randolph McCreight

Natural Resource Preservation Committee:

Glady Christenson (chair), Brenda Schott, Betty Oberman

Emergency Response Committee:

Jan Anderson (chair), Betty Oberman, Stephen Lang,  
Glady Christenson

Coqui Committee:

Richard Shea (chair), Kenny Parrish, Joani Burns, Betty Oberman

**Action:** Motion made by S. Lang to approve the committee chairs and members listed . Seconded by K. Parrish. Motion passed unanimously.

-Policies for 2007-2008 Board and committees:

R.. Shea reviewed policies, (protocol/ guidelines) for better communication among the different working groups, adopted by Board in April 2006. To be discussed and voted on at next meeting.

**UNFINISHED BUSINESS:**

**1. Status on road variance application for Farm lot TMK# (3) 1-4-71-08**

James P.Tipton to Planning Department:

**Discussion :** R. Shea reported that the road variance was granted by Planning Department stated in their response letter to those people who had sent in letters pro/con re: the road variance request. R. Shea read a draft letter he wrote, including input from other VHCA members, recommending the board send an appeal of decision by the Planning Director dated March 15, 2007 .

**Action: Motion** by J. Anderson that VHCA file the Application to Appeal to the County of Hawaii Board of Appeals by the due date of May16th, 2007 and approve the \$250.00 filing fee.

Seconded by J.Lehner. Motion passed unanimously. Pres. Shea's letter is filed with these minutes.

## NEW BUSINESS:

1. Road Committee funding:

**Discussion :** J. Lehner and K. Parrish requested \$2000.00 each for house lots and farm lots road committee for on- going road and roadside maintenance.

**Action: Motion** by S. Lang to grant the above roads committee's request for a total of \$4000.00. Seconded by J. Anderson. Motion passed unanimously.

2. 2007-2008 Annual Assessment and Cover Letter to VHCA membership:

**Discussion :** Group talk about following the in- favor vote of the general membership on April 14, 2007 to increase this year's annual assessment 40% for one year only. R. Shea will draft a cover letter explaining the happenings at the Annual Membership meeting and email it to board members for review. G. Christenson will contact VHCA accountant with updated assessment information, and will co-ordinate them sending out invoices with accepted cover letter.

**Action: Motion** by J. Lehner to approve this year's 40% increase of the annual assessment for a period of one year only and that next year's assessment rate revert back to the original \$125.00 as a base rate for next year's board budget re-evaluation and proposal. Seconded. Motion passed with 6 in favor, 1 opposed.

3. Correspondence from Kapoho Kai Water Association (KKWA), Eric Schott:

Request for VHCA and KKWA to discuss roadside right of ways. Decision to put the issue on next meeting agenda.

4. Road committee – J. Lehner- Yamada Bid

Decision to put this issue on next meeting agenda.

5. Report of possible criminal activity near the message board on Kapoho Kai Drive on April 14, 2007

The Board went into Executive Session.

**Action:** Decision was made to report the incident to the Police department.

## ANNOUNCEMENTS

- A meeting schedule was handed out . Discussion to make weekday and weekend board meetings to accommodate different schedules.

- Next 2 board meetings will be held on Saturday May 19, 2007 at 9am  
(changed from Thursday, May 24, 2007 at 4 pm) and Saturday, June 23,  
2007 at 9am, both at the Asia Pacific Flowers Packing House .

## **ADJOURNMENT**

The meeting was adjourned at 12:00 pm.

Submitted by VHCA Secretary \_\_\_\_\_ Jan Anderson