

VACATIONLAND HAWAII COMMUNITY ASSOCIATION, INC.
Board Meeting Minutes of July 1, 2006

VHCA Board members present: President Richard Shea, Vice President Jim Lehner, Treasurer Gladly Christenson, Secretary Brenda Schott, Directors Jan Anderson and Perry Miles. Stephen Lang was absent. Webmaster Sheri Lehner and KKWA President Eric Schott were also in attendance.

The meeting was held at Asia Pacific and called to order by the President at 9:12 am. The minutes of the previous meeting of 5.20.06 were approved as corrected.

Treasurer's report included a copy of check register from May 1 to current, showing balance, deposits and checks written and a copy of appropriations made of various expenditures approved at the last meeting. Jan motioned to accept additional expenses of \$62.50 for website maintenance and \$155.75 for materials needed in preparation for Memorial Day weekend projects. Jim seconded and all in favor. Liens on delinquent assessments of more than 24 months shall be filed with the Bureau of Conveyances without delay or action of the board. Jan will see if Janus Garramone is interested in heading the audit committee.

Committee reports

Roads: Chair for house lots road committee reported \$2,500 approved at our last meeting for brush trimming and chipping along Kapoho Kai to Wai `Opae with \$900 remaining devoted to other problem areas. Trimming between palm trees along Kapoho Kai is $\frac{3}{4}$ done on the south side of which \$400 was spent so far and Jim has begun clearing the north section right off Red Rd in an effort to reclaim the north side. The area needs to be further assessed by sections due to apparent challenging maintenance situations such as uneven terrain and large trees competing with the palms. Farm lots road committee chair reported on pending job of spreading gravel on the bad spots of Kumuloulu and Pua O Kapoho will be hired help and not volunteer. Jan proposed that the roads committees develop a long-term plan involving capital improvements and permanent ways to solve recurring problems by getting community input and report its findings at our next board meeting.

Waterfront: Eric reported that Samson & Son was hired to install 42 posts at reef parking area at \$300 per day for labor, total labor estimate to complete the job comes to \$1,000 and cost of materials estimate comes to \$2,000. Gladly motioned to approve \$1,000 for labor and \$2,000 for materials for a total of \$3,000 completing the parking area posts installation job and Jim seconded, all in favor. Materials will be ordered and delivered to Richard's this weekend. Jim contacted Brandy Signs inquiring about cost estimates and various options for signs denoting "no parking", "tow away zone" areas and replacement stop signs. Engineer grade stop signs will cost \$55.85 per and we need 10, "no park, tow away" symbol signs will cost more than spelled out signs so it was agreed that 15 "no park" signs @ \$19.37 ea and 15 "tow away" signs @ \$11.88 (to be mounted on the same post) each plus tax of \$42.79 and shipping costs of \$65.53 for a grand total of \$1,135.57 broken down accordingly between regular road (for stop signs) and special assessment funds (for waterfront project). Perry motioned to allocate \$1,200 for stop signs and waterfront project signs, seconded by Gladly, all in favor. The need for "overflow parking" sign was expressed. Concrete forms for curb wheel stops will distinguish individual parking stalls more effectively than temporary painted lines. The Miyatake brothers' bid

proposal to install 4 speed bumps (2 at the entrance and 2 before approaching the waterfront area) for \$2,500 and Richard will provide the specs and get a separate bid from Yamada and get a copy of the last paving job they did for our files. A stop sign installed at the opposite side of Wai `Opae intersecting Kapoho Kai drive will effectively slow down traffic and make that intersection a 3 way stop. Richard will also submit a minor SMA for Kaheka stub out to cut existing trees blocking the original foot trail and reconfigure boulders to provide 2 spaces for fisherman parking only (30' from the roadway, one on each side so as to maintain the view) and install fishing regulation signage. We have no record of Larry Brown's letter to Kirk Flanders containing additional 20 questions regarding the original SMA that was submitted, we only have a copy of Flander's reply to Larry Brown altering the original application sans board notice and approval and as a result it was approved based on those alterations. Jan will get a copy of the letter for our file. The County (April 21, 2006) and State (April 7, 2006) both approved a cement road 210' at the waterfront area subject to the approval of the Army Corps of Engineers (April 5, 2006) whom the Flanders met with on February 9, 2006. "Due to a drawing provided by Mrs. Flanders showing Wai `Opae road along with numerous parcels inundated at 3.2' high tide", the Army Corps of Engineers asked that we contact them for further permitting requirements. On July 10, 2006 at the extreme high tide waterfront committee will chart and photograph proposed roadway site area to satisfy Army Corps of Engineer concerns. Richard will send a letter on behalf of the board to Army Corps of Engineers with photos of proposed roadway.

Entrance: Sepco submitted a bid for low pressure sodium solar power lights for the entrance area, 35 watt streetlight refractor, 225 watt power assembly, motion detector digital camera with memory card at a cost of \$5,783 and approximately \$1,200 for shipping, batteries for the unit are available from Daleco in Kona for about \$100 and lifetime for the battery is approx 7 years. The pole will be purchased from Central Supply at an estimated cost of \$200 for 4" diameter galvanized 21' long. Bid for installation is forthcoming from T & T Electric, approximately \$2,000 that brings the total cost estimate for the solar lighting camera to \$9,000; Ricky Beaudet's bid for the entrance wall is \$2,500 (substitute reflectors instead of solar lights) put a hold on the name plate/logo. The bulletin board was allocated \$500 for upgrade and relocation, but the plan submitted is actually \$600 so we need to amend that and the bus stop estimate for upgrade and relocation is approximately \$300. The total estimate costs for entrance projects is \$12,500. Jan motioned to approve \$2,500 for the wall, \$600 for the bulletin board, \$300 for the bus stop shelter and \$9,000 for the lighting/camera system, seconded by Perry, all in favor.

Education: Personnel for Memorial Day weekend cost approximately \$400, estimated cost for July 4th holiday is at \$315, brochures @ 6 cents/per x 1,500 costs \$90. Chair sent Mayor Kim a letter requesting a meeting to discuss possible ranger program for Wai `Opae MLCD.

Neighborhood Watch: paid for the security personnel hired for Memorial Day weekend as a one- time offer. Officer Briski was notified about our community's (special assessment) projects thru various committees and invited to participate in our targeted high use weekends and he has invited DLNR personnel to join us today at 1:00 pm at the waterfront parking area. Jim motioned to add NW to the website, Gladly seconded, all in favor.

Website: Gladly has a letter from our CPA to all the title insurance companies giving them instructions on what they need to do to make sure there are no delinquent amounts owed and directing them to contact our CPA. Gladly motioned to post on the website directions to include real estate agents and title companies about where to go to get information on delinquent accounts owed before they close on a property, seconded by Jan, all in favor.

Emergency Response: Jan reported that Kirk Flanders was the only one listed as a contact person in the case of an emergency and she updated that information with Civil Defense. We need to put together a contact sheet with names and numbers of people who are available to conduct emergency warnings when needed. Board suggested giving them the list of all board members.

Unfinished Business:

SMA permit review was discussed under waterfront committee report.

Crudele & DeLima retainer was explained by receipt of copies from the attorney's office which we had no record of in our files.

Secretary reported on the cost of hiring a recording secretary. The RS would come to the initial meeting to take notes on voice recognition and issues, record the meeting, go home and listen to it again and write up the minutes, all at \$15 per hour PLUS wants to charge us for travel time from Orchidland subdivision on a bicycle. Board decided to explore other options.

New Business:

KKWA Board of Directors are planning on hosting a joint community meeting in August to support SB 2480 appropriating funding of a feasibility study for a sewer system serving both Vacationland and Kapoho Beach communities prior to the county outreach meetings scheduled for early fall. Jim motioned for VHCA Board of Directors to support KKWA's sewer effort by participating in a joint community meeting with KBCA, seconded by Perry, all in favor.

Board decided that having a VHCA voice mail box phone number is no longer cost effective because of the website and contacts can be done via email, and to include website address and email on our letterhead from now on, also letter writing is still an option for those who don't have access to computer. Jan motioned to disconnect the voice mailbox number, Jim seconded, all in favor.

Jim and Sheri researched digital recorders for boardroom use in the range of \$100-140, can be downloaded to a disk for secretary's reference and then emailed to the recording secretary thus eliminating travel time.

Correspondence:

Education committee's letter to Harry Kim re: ranger program for Wai `Opae, letter to Crudele requesting copies for our files explaining 8.21.03 retainer.

The meeting was adjourned at 11:58 am
Respectfully submitted,

Brenda Schott, Secretary
Signed copy on file